

# Quarterly Newsletter Order Form

OFFICE USE	
ACCT # _____	
START _____	
ENV _____	MS _____
PHOTO _____	RET _____
LOGO _____	BRC _____

**MAILING ADDRESS**  
(PERSONALIZATION DETAILS ON BACK)

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
STREET ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
( ) ( )  
TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_ E-MAIL \_\_\_\_\_

**SHIPPING ADDRESS**  
(IF DIFFERENT FROM ABOVE)

STREET (DO NOT USE P.O. BOX) \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

*It's A Wonderful Life* is published in March, June, Sept., and Dec. *The Time of Your Life* is published in Feb., May, Aug., and Nov.

QUARTERLY NEWSLETTER PRICING											
Quantity	50-99	100-199	200-299	300-399	400-499	500-599	600-749	750-999	1,000-1,999	2,000-3,499	3,500+
Price	\$.98 ea	.79 ea	.78 ea	.77 ea	.76 ea	.75 ea	.74 ea	.72 ea	.71 ea	.69 ea	.68 ea

Includes optional color photo. Non-personalized copies are \$.10 less.

BUSINESS REPLY/ CLIENT REFERRAL CARDS
\$ .25 each
Encourage reader feedback and referrals!

COMPANION #10 BUSINESS ENVELOPES						
Quantity	500	1,000	2,000	2,500	3,000	5,000
Price	\$99.00	\$149.00	\$275.00	\$340.00	\$395.00	\$595.00

IT'S A WONDERFUL LIFE	
<input type="checkbox"/> Personalized <input type="checkbox"/> Non-personalized	
<input type="checkbox"/> Personalized with photo and/or logo	
Newsletter Qty. _____ x Price Each _____ =	<input type="text"/>
Quarterly Shipping Fee	= <input type="text"/>
<i>Orders over 500 copies will incur additional shipping fees</i>	= <input type="text"/> \$10.95
One-Time Setup Fee	= <input type="text"/> \$35.00
Personalized Companion Envelopes*	
Quantity _____ @ Corresponding Price =	<input type="text"/>
Business Reply/Client Referral Cards	
Quantity _____ x \$ .25 =	<input type="text"/>
Mass. Residents Only: 5% Sales Tax	= <input type="text"/>
Online Version: \$39.00 per Issue	= <input type="text"/>
Format: <input type="checkbox"/> PDF <input type="checkbox"/> HTML	
OPTIONAL FREEDOMMAIL™	
<input type="checkbox"/> Use above email address for mailing list updates	
Number of clients on mailing list _____ x \$ .74 =	<input type="text"/>
Setup fee: \$20.00** (Please send files as .xls, .csv or .txt)	= <input type="text"/>
<b>Total Amount Due</b>	= <input type="text"/>
<small>*Personalized companion envelopes are included with FreedomMail™</small>	

THE TIME OF YOUR LIFE	
<input type="checkbox"/> Personalized <input type="checkbox"/> Non-personalized	
<input type="checkbox"/> Personalized with photo and/or logo	
Newsletter Qty. _____ x Price Each _____ =	<input type="text"/>
Quarterly Shipping Fee	= <input type="text"/>
<i>Orders over 500 copies will incur additional shipping fees</i>	= <input type="text"/> \$10.95
One-Time Setup Fee	= <input type="text"/> \$35.00
Personalized Companion Envelopes*	
Quantity _____ @ Corresponding Price =	<input type="text"/>
Business Reply/Client Referral Cards	
Quantity _____ x \$ .25 =	<input type="text"/>
Mass. Residents Only: 5% Sales Tax	= <input type="text"/>
Online Version: \$39.00 per Issue	= <input type="text"/>
Format: <input type="checkbox"/> PDF <input type="checkbox"/> HTML	
OPTIONAL FREEDOMMAIL™	
<input type="checkbox"/> Use above email address for mailing list updates	
Number of clients on mailing list _____ x \$ .74 =	<input type="text"/>
Setup fee: \$20.00** (Please send files as .xls, .csv or .txt)	= <input type="text"/>
<b>Total Amount Due</b>	= <input type="text"/>
<small>*Personalized companion envelopes are included with FreedomMail™</small>	

\*\*There is a \$9.50 per issue mailing list maintenance fee, which allows you to make changes, additions, or deletions to keep your list current.

**FORM OF PAYMENT**

- Check enclosed payable to Liberty Publishing, Inc.  
 Visa  MasterCard  American Express or Optima  Discover

**AUTOMATIC CREDIT CARD AUTHORIZATION**

CARD NUMBER \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ SIGNATURE (required) \_\_\_\_\_

PLEASE NOTE: Subscribers are billed for each issue in advance. If you choose the convenience of using your credit card, it will be charged automatically, at the time of each billing.

**PERSONALIZATION**

Please attach an original or photocopy of your business card. Or, if you prefer, on the lines below, print or type exactly what you want to appear on your newsletter. Please be specific about placement, upper/lowercase letters, titles, and spelling. **Please print the information in the order you wish it to appear. Please remember to include any required state license numbers.**

---

---

---

---

---

---

---

**PHOTOS AND LOGOS**

- For best results, electronically send your photo and/or logo as either a .tif, .eps, .jpg, or .gif (for highest quality, save the image at high resolution), OR
- If you send a printed version of your photograph and/or logo, please use one between the sizes of 3" x 5" and 5" x 7"

**ENVELOPE AND BUSINESS REPLY/CLIENT REFERRAL CARD IMPRINTS**

Optional envelope name and return address to be personalized.

Optional business reply/client referral card name and return address to be personalized. (Please indicate *either* a street address *or* P.O. Box.)

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

**PRE-PRINTED PERMIT NUMBERS**

**ENVELOPE bulk rate permit number to be imprinted.**  
(Used in post office mailings of 200 or more newsletters.)  
(FreedomMail™ subscribers *do not* complete this section.)

\_\_\_\_\_

BULK RATE NUMBER

\_\_\_\_\_

CITY

\_\_\_\_\_

STATE

**BUSINESS REPLY/CLIENT REFERRAL CARD permit number.**

\_\_\_\_\_

BUSINESS REPLY NUMBER

\_\_\_\_\_

CITY

\_\_\_\_\_

STATE

**TERMS OF AGREEMENT CONTRACT**

Liberty Publishing will *automatically continue* my subscription until advised in writing to discontinue. I agree to provide the *required 45 days' written notice* prior to issue for all subscription changes (masthead, photo, envelope, business reply/client referral card, quantity, holds, or cancellations). I agree to be billed 45 days in advance of the mailing date of each issue.

\_\_\_\_\_  
Subscriber Signature (Required)

\_\_\_\_\_  
Date

Please allow six weeks to process your order.

*LIBERTY PUBLISHING, INC., 85 Sam Fonzo Drive, Beverly, Massachusetts 01915*